



# St. Alban's Early Childhood Center

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A NAEYC Accredited Program

[www.saecc.org](http://www.saecc.org)

Dear Parent,

Welcome to St. Alban's Early Childhood Center. We are excited to have you and your family join our community.

In this enrollment packet, there are many important documents needed in order to have your child attend the center. We ask that you complete **ALL** enclosed paperwork in full and return it to the office prior to your child's first day.

We will need a copy of your child's birth certificate to keep on file, in order to be in compliance with the District of Columbia's licensing regulations. We also require all enrolled students to be current with their immunizations, including their TB and Lead test.

Please take the time to read through all of the documents, including our Parent Handbook. If you have any questions about this packet, do not hesitate to contact Angela Sandford at [asandford@saecc.org](mailto:asandford@saecc.org) or via phone at (202) 363 – 7380.

With Warmest Wishes,

**THE SAECC TEAM**